



# **Sherrier Key Information for parents/carers**



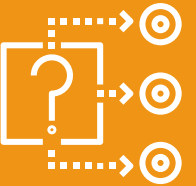
The intention of these slides is to give you some basic information about our school.

Feel free to email our Sherrier Office or give us a call if you would like any clarification or have another question about Sherrier.

[office@sherrier.embracemat.org](mailto:office@sherrier.embracemat.org)

Karen Peachey Office Manager -01455 552791

## Purpose



Within each section you will find what to expect of school and what you as parents/carers need to do to help your child make the best of their time at Sherrier.



# Contents

Page (s)	Contents
3-8	<u>Vision and Values</u> Our Christian Foundation / 3 C's / Christian Values / Keys to Success
9-17	<u>Safeguarding and Health and Safety</u> Child Protection / Site Safety / Medication in school
18-22	<u>School times, Uniform and Lunches</u> Teaching times, required/ optional uniform and PE kit / Other things needed for school / Snacks, lunches and Parent Pay
23-27	<u>Attendance, Punctuality and Absence</u> What to do if my child is not in school / Leave of absence
28-30	<u>Behaviour</u> Rules and Rewards / Consequences and Sanctions
31-35	<u>Communication</u> Contact details and permissions / Who to contact if I need help / Home-School communication / Complaints
36-37	<u>Homework</u>



# Vision and Values

As a Church of England School, we aim to create a positive learning environment where everyone is valued, supported and encouraged to achieve in all areas of life within our Christian ethos.

This is embodied in the school's chosen Bible quotation from Proverbs 22:6:

*'Teach children how to live and they will remember it all their lives'*

**What does it mean to be Sherrier?**

**The 3C'S or 'Sherrier Cogs' are shown below. They are connected to all we do at Sherrier and give us direction to continuously make progress academically and when developing character. The children will develop a sound understanding of what they mean and take into their life.**



# Vision and Values



## **Be Creative**

- We enjoy working together to teach our children to create new and exciting solutions to make our world a better place. We believe we can make a difference no matter how large or small.
- Our school is a place where we can experiment and take risks in order that we might better ourselves, our learning and the world we live in.
- Children at Sherrier are taught to think creatively and we encourage looking at things from different viewpoints.



# Vision and Values



## *Be Community - Spirited*

By attending our school, we welcome you as part of the Sherrier Family, a school community that cares for each other and celebrates our differences, achievements and contributions.

- We support each other through challenges and difficulties in acts of friendship, kindness and compassion.
- Our aim is that all children and families have a sense of belonging and feel they are treated fairly and with respect.
- Sherrier plays a central role in the local community and is continuing to build links and partnerships with local churches, businesses and charitable organisations.
- We aim to allow children to see themselves in the wider world community and hope they will make positive changes in global issues.



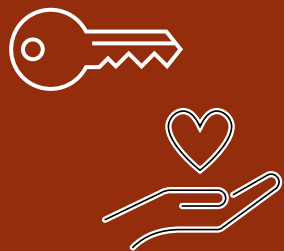
# Vision and Values



## Be Compassionate

This centres around *care* for ourselves, care for others and care for the world. However, we would like children to understand how to take action to support others in any way they can.

- Care for ourselves: This is connected not only to health and hygiene but to care for our own mental health and wellbeing. In an ever-changing technological world, we will focus on teaching children to stay safe online as well as how they can keep themselves **road and water-safe** and have an awareness of their own personal safety.
- Care for others: We are proud of the relationships that develop between the children and staff at Sherrier. We always go the 'extra mile' for our families and provide personalised pastoral care for children and adults alike. Our families are always generous when giving to chosen charities and children are always keen to help others in many other ways.
- Care for the World: An integral part of the curriculum is to support children to be articulate and effective problem-solvers. We are raising awareness of current global issues and what action we must take to care for the world and the people in it.



# Christian Values and Keys to Success

Each of our year groups are ambassadors for our chosen Christian values:

*Friendship – EYFS*  
*Generosity – Y1*  
*Courage - Y2*  
*Thankfulness – Y3*  
*Trust – Y4*  
*Forgiveness - Y5*  
*Justice – Y6*

We teach skills that are needed to learn well - Keys To Success

Whole School

**Resilience**

**Persistence**

**Organisation**

**Getting Along**

**Confidence PLUS.....**

*EYFS - Independence*

*Y1 – Concentration*

*Y2 - Making connections and asking Questions*

*Y3 - Curiosity*

*Y4 - Managing Impulsivity*

*Y5 - Self-esteem*

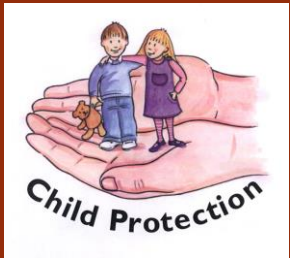
*Y6 - Self-efficacy*





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# Safeguarding and Health and Safety



# Safeguarding and Child Protection



## Sherrier Safeguarding Team



*At Sherrier we are committed to the safeguarding of all children.*



Designated Safeguarding Lead  
Miss Beckett



Deputy Safeguarding Lead  
Mrs Kirby



Deputy Safeguarding Lead  
Mrs Ashby



Deputy Safeguarding Lead  
Mr Waterfield



Deputy Safeguarding Lead  
Mrs Lill

Please see a member of the Safeguarding Team if you have any concerns about child at Sherrier.

First response: 0116 3050005 Head of service: 0116 3059084

Please talk to any of our staff if you have a concern about a child or call our school and ask to speak to a DSL on 01455 552791.

For more information follow the link below:

[Parents' leaflets | NSPCC Learning](#)



# Safeguarding and Health and Safety

## School will...

- Open and close gates at times stated to ensure safety of the children whilst they are on site
- Take seriously and follow up any concerns and issues reported to us regarding safety

## Parents/Carers will...

- Inform the school of any issues with the site
- Follow all the rules to help keep everyone safe



# Coming to and from school

- Please keep all children under strict supervision at all times while waiting for gates to open at any time of day you visit the school
- There will be a member of staff at / near to each of the gates at drop off or pick up times so ask for any support you may need - we always love a smile and a chat to see how you all are!
- We expect that children in EYFS, Y1, Y2, Y3, Y4 will be dropped off and picked up by an adult
- If you have Y5 or Y6 children- Please state in writing to the class teacher if you give permission for your child to walk to and from school on their own (if you need any advice or help in making this decision please contact Miss Beckett via the School Office or on Dojo)
- We will reiterate



# Sherrier site safety

**No cycles (at moment)** can be used on school grounds: you will be politely asked to dismount if you do. Please leave scooters in the pods near to each entrance

## Car Parking

The staff car park is in constant use by vehicles so please ensure you use the footpaths where possible. No access is permitted through the garage/lock up area in the staff car park. A designated drop off and pick up is available in the Lutterworth College and there is a designated drop off area at the Lutterworth Sports Centre. **Please be courteous and mindful of our neighbours at all times when parking by not blocking driveways or parking on pavements**

## Animals

**No dogs** or other animals (with the exception of guide dogs), **even if carried**, are permitted on site.



# Medication in school

Children should not be given medicine from home to administer by themselves

1. If your child requires medication which needs to be taken during the day, we ask that you endeavour to make arrangements to do this yourself or by a nominated person. If you are unable to and are experiencing real difficulty doing this, please come to the office to see if a staff member would be willing to administer the medicine on your behalf.
2. To administer any medication at school, you will need to complete and sign the relevant form, giving your permission for a staff member to administer the medicine.
3. If your child has been given an inhaler or medication form to bring home for you to complete, please ensure you return it promptly.
4. Please let us know of any updates regarding your child's health throughout the year

## **Please note:**

Following NHS recommendations, the **Governors have decided that children must not return to school until 48 hours has passed since the last episode of vomiting and or diarrhoea.**



# School times, uniform and lunches

## School will...

- Provide the statutory teaching times as a minimum entitlement for our Sherrier pupils
- Keep our uniform as cheap as possible and appropriate to the activities pupils undertake at our school
- Monitor the quality and variety of the school meals provided

## Parents/Carers will...

- Be punctual and ensure attendance of their children in term times
- Send children in the correct uniform
- Send a water bottle, healthy packed lunch and snacks



# Teaching Hours throughout our day...

Time	Event	Further information
8.40 am	Gates open for drop-off	Each of the three entrance gates to Sherrier are open and families welcomed in. Children will be undertaking tasks that support or reinforce their previous learning
8.50am	School lessons start	Registers taken (Registers are open until 9.15am)
8.55am	Gates close around site	New Street entrance is only way in/out throughout the day after this time
9.00am	Registration period in class ends	Children will be taking part in Collective Worship at this time. Collective worship begins at 9.05am-9.25am.
3.15pm	Gates open for pick -up	Parents and carers to come onsite and make way to classroom exit doors to collect their children
3.20pm	Home time for the children	Children collected by an adult or permission granted for Y5/6 to walk home ( we do not advise they walk home from clubs after school during the winter months)
<b>Total hours</b>	<b>33 hours 20 mins per week</b>	





# Sherrier Uniform

School will...

Try to keep uniform as cheap easy to buy as possible

Return any lost clothing we find

Parents will.. Send children in the appropriate uniform, including the correct PE uniform.

## Required Uniform

What	Where you can buy (ideas only)	Approx Price
Green Jumper, Cardigan or fleece	Tesco, Asda, M & S etc.	£4.00
White shirts or Polo shirts	Tesco, Asda, M & S etc.	£1.50
Black or grey trousers or skirts	Tesco, Asda, M & S etc.	£4.00
Black shoes / all black trainers (no sports logos please)	Tesco, Asda, M & S etc.	£16.00

## Optional Uniform

What	Where can you buy	Approx Price
Sherrier Logo items -various options eg Jumpers, fleeces and cardigans	Mapak please visit website to place an order	From £12
Green checked summer dresses	Tesco, Asda, M & S etc.	£5
Wellies for Forest School	As before	£5-15



## Sherrier Uniform - PE Kit

School will ... Return lost kit if it has a  
Parents will .. send children in correct uniform

### Required Uniform

What	Where you can buy	Approx cost
Black shorts	Asda, Tesco, M & S etc.	£3.00
Black jogging bottoms	Asda, Tesco, M & S etc.	£4.00
White t-shirt -NO logos or sports shirts please	Asda, Tesco, M & S etc.	£2.00

### Optional Uniform

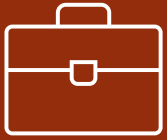
What	Where can you buy	Price
Sherrier logo fleece	MAPAC	From £15.10

Please make sure your child comes to school in the correct PE kit on their PE days. This includes black trainers/pumps. If you purchase new footwear, especially during the Summer term, our footwear colour is always black.

No football/slogan/bright coloured tops are allowed in school.

If the weather is cold, your child can wear a Sherrier logo fleece/jumper or a black or dark green jumper/..hoodie.

No jewellery is allowed(apart from stud earrings) and long hair needs to be tied back. Tape can be brought into school to cover their earrings, but your child must be able to apply this themselves before their PE lesson.



# Other things needed for school

- When your child begins their learning journey at our school they will be given a book bag to carry their reading books to and from home. We encourage the children to bring this to school every single day as books can be changed regularly and this protects our books going home in all weather conditions.
- Your child will have a Forest School session weekly. We provide a wet suit for their session but they will need a pair of wellies. The sessions are great fun but can get very messy. Your child will be outside during their session come rain or shine. We ask that they wear old clothes/PE kits during this session only. These clothes are NOT to be worn at any other time of the school week. You will be given the day of your child's session by their class teacher at the start of the academic year. (See your child's year group page on our website)



# Snacks and drinks in school

## YES PLEASE !

Eat the free piece of fruit in Key Stage 1 at morning break time

Send in a healthy snack for morning break if you are in Key Stage 2  
Fruit is usually available for the older children too

Send in a water bottle every day

## NO THANK YOU !

Chocolate and crisps at breaktime  
Nuts in any form

Chocolate and crisps at breaktime  
Nuts in any form

Fizzy drinks or cordial in water bottles as this is less effective for brain function and attracts ants into the classrooms



# School Lunches

**Lunchtime arrangements are: Foundation Stage 11.45am-12.45pm, KS1 11.50am-12.50pm, KS2 12.15-1.05pm**

**Foundation Stage and Key Stage 1 children are entitled to a Universal Free School Dinner until the end of Year 2, a scheme which ensures all young children get a healthy, hot meal every day. This is different to Free School Meals for our Pupil Premium children whose parents are in receipt of government universal credit.**

**We also offer hot dinners for all our children or your child can bring a packed lunch to school. We use 'ParentPay' an online payment platform, for you to pay for your child's school dinners.**

If you are in receipt of certain benefits then you may be eligible for Free School Meals, please check the following link for more details and advice on how you can register:

<https://www.leicestershire.gov.uk/education-and-children/social-care-and-supporting-families/free-school-meals>

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Option 1</b>	Margarita Pizza	Cottage Pie	Roast Loin of Pork & Apple Sauce	Sticky Chicken	Fish Fingers or Salmon Fish Fingers
<b>Option 2</b>	Vegetable Supreme Pizza (V)	Vegetarian Cottage Pie (V, VG)	Vegetarian Bolognese (V, VG)	Cheese Flan (V)	Quorn Dippers (V, VG)
<b>Option 3</b>	Jacket Potato with Baked Beans	Jacket Potato with Cheese	Jacket Potato with Tuna	Jacket Potato with Chicken Mayonnaise	Jacket Potato with Cheese & Coleslaw
<b>CARBS</b>	Pasta in Tomato Sauce Vegetable Rice	Parsley Potatoes Jewelled Cous Cous	Potato & Carrot Mash ½ Jacket	Herb Jacket Wedges Fluffy Rice	Chips Minted Potatoes
<b>VEGETABLES</b>	Coleslaw Carrots	Peas Sweetcorn	Peas Carrots	Sweetcorn Broccoli	Baked Beans Peas
<b>SALAD BAR</b>	Mixed Salad Selection				
<b>BREADS</b>	Assorted Breads				
<b>FRUIT</b>	Fresh Fruit Platter/Yoghurt				
<b>DESSERTS</b>	Strawberry Whip	Pear & Chocolate Sponge	Manchester Slice	Apple Betty Layer	Vanilla Ice Cream

# Payments using Parent Pay





# Parent Pay

We are now a cashless school and ParentPay is our secure online income collection and management service. ParentPay allows you to make payments to school using your debit/credit card or by bank transfer. You could also pay in cash using a ParentPay top-up card or barcode at your local PayPoint outlets. You can make payments for school meals, trips, after school clubs and other items.

When your child joins Sherrier, you will be given ParentPay log in details. Once you have activated your account and set up a payment method you can pay for items quickly and easily using the ParentPay app or the website. This is completely secure. You are able to set up your account with low balance alerts as well as an auto top-up feature.

We do ask that parents keep their school meals account in credit at all times if your child has school meals on regular basis.

Mrs Peachey in our school office can deal with any ParentPay issues / queries. You can make contact through Class Dojo, by phoning the office or via email [k.peachey@sherrier.embracemat.org](mailto:k.peachey@sherrier.embracemat.org)



# Attendance, Punctuality and Absence

## *School will ...*

- *Monitor attendance and punctuality and offer support to families where needed*

## *Parents will...*

- *Ensure their child is at school everyday and on time*
- *Let school know if there is a medical reason children*
- *Not take holidays during term time*





# Punctuality and Leave of Absence

## LEAVE OF ABSENCE

- Only exceptional circumstances warrant a leave of absence. We consider each application individually taking into account the specific facts and circumstances and relevant background context behind the request. This includes the child's current and past attendance figures and trends of previous holidays or other absence across the school academic year.
- If a leave of absence is granted, it is for Miss Beckett to determine the length of the time the pupil can be away from school. We will notify you, via a letter, whether your request has been approved. If it has not been approved as an 'exceptional circumstance', it will be recorded as an unauthorised absence. This could also entail a penalty notice (a fine) or prosecution being issued.
- Miss Beckett will only grant leave of absence in exceptional circumstances it is unlikely a leave of absence will be granted for the purposes of a family holiday.

## PUNCTUALITY

- Not only is it important to come to school every day, but it is equally important to make sure your child arrives on time. Our gates open at 8:40am and close at 8.55am. During 8.40-9.00am children will be learning in a lesson called 'Flashback'. This is a time to allow children to revisit previous learning and to address misconceptions they may have made. This time is a crucial time, as it allows children to move on in their learning in the lessons to follow. Register closes at 9.15am after this time your child will be classed as being late.
- If your child is 5 minutes late every day for a year this will add up to over 3 days of lost learning. If your child is 15 minutes late every day for a year this will add up to 2 weeks of lost learning! The school monitors and tracks children's punctuality daily.



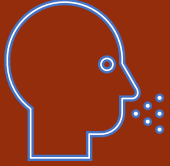
# Attendance and Punctuality

*School will be open from 8.40am and our gates will be open promptly. A member of staff will be present at each entrance point in morning to ensure the safety of the children and to be a point of contact should you need someone to talk to. You are able to enter and exit the school at New Street, Bitteswell Road alleyway and via the Lutterworth College car park.*

*The gates will close at 8.55am. Parents/Carers are responsible for ensuring their children enter their classroom designated entrance door in the morning. Anyone arriving after the gates are closed, please enter via New Street gate only and come into the school office to be registered. Registers will begin at 8.55am-9.15am. Anyone arriving to school after 9.15am is deemed as 'late' on our attendance records.*

*Our school day closes at 3.20pm. All of our gates will be open from 3.15pm. Big Rainbows will collect the children from our KS1 playground and walk them to Rainbows after school club.*

*Lunchtime arrangements are: Foundation Stage 11.45am-12.45pm, KS1 11.50am-12.50pm, KS2 12.15-1.05pm  
Foundation Stage and Key Stage 1 children are entitled to a Universal Free School Dinner until the end of Year 2. We offer hot dinners or your child can bring a packed lunch to school. We use 'ParentPay' an online payment platform, for you to pay for your child's school dinners.*



# Absence- What should you do if your child is not in school?

What are my responsibilities for my child's attendance?

As a parent, you are legally responsible for making sure your child gets a suitable full time education, usually from the age of 5 to 16. For most parents, this will mean making sure your child is in school every day except when:

- Your child is too ill to go to school.
- You have permission for a leave of absence from your child's school for them not to attend. You should only ask for this in exceptional circumstances.
- Your religious body has a day especially for religious observance.

There are also some other circumstances for example where:

- Your local council is responsible for arranging your child's transport to school and it is not available on that day or has not been provided yet.

# Absence- What should you do if your child is not in school?

If my child needs to be absent from school, what do I need to do?

You should contact the school office on 01455 552791 as early as possible on the first day of absence to explain why(You can leave a message via our answer phone ) If you do not, your child's school will contact you on the first morning of their absence to find out why your child is not in school. We ask that you continue to let us know about their absence so that we can continue to support both you and your child.

My child has a short term illness. Do they have to go to school, and will I be penalised if they don't?

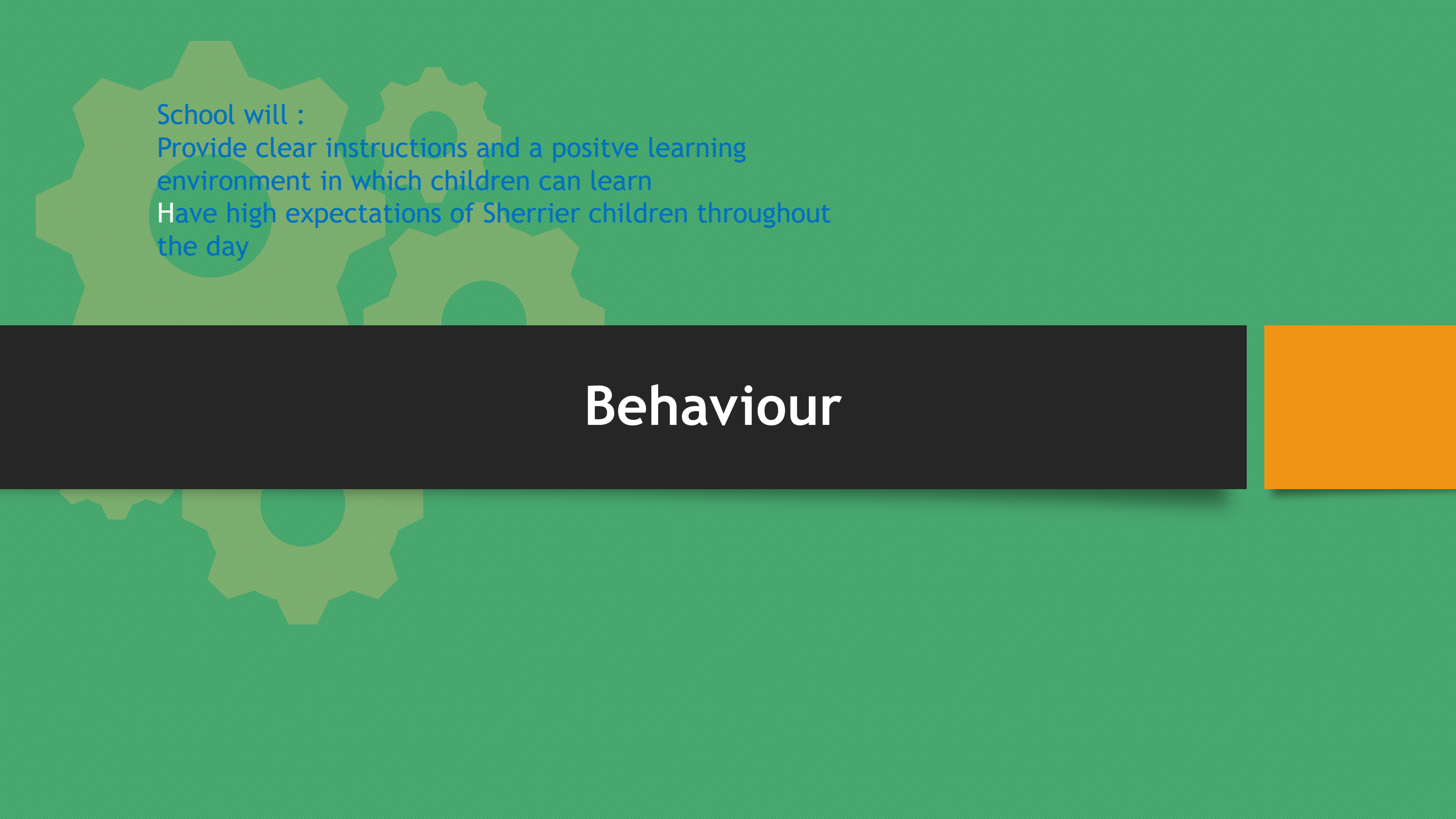
If your child is ill, read the NHS advice (online) to help you decide whether they can go to school. If they are too ill to attend, you are not breaking the law and will not be penalised. You should let the school know as soon as possible on the first day of absence and schools must record such absences as authorised. If the absence due to illness is ongoing or frequent you should speak to child's school to see what support can be put in place.

Do I need to provide medical evidence to support my child's illness related absence?

If your child is too ill to attend school, schools must record these absences as authorised. In the majority of cases medical evidence is not needed, but we may ask you for evidence where:

- Your child is regularly absent because of illness, to assess how we can help your child by putting the right reasonable adjustments in place.
- In a small number of cases where we have reason to believe your child was not too ill to attend and a conversation cannot resolve the issue.

If you are asked to provide evidence this does not need to be a letter from your doctor or consultant, and doctors will not usually provide such letters. It can, instead, be appointment cards, prescriptions, or notes of previous consultations (including from the NHS App).



School will :  
Provide clear instructions and a positive learning  
environment in which children can learn  
Have high expectations of Sherrier children throughout  
the day

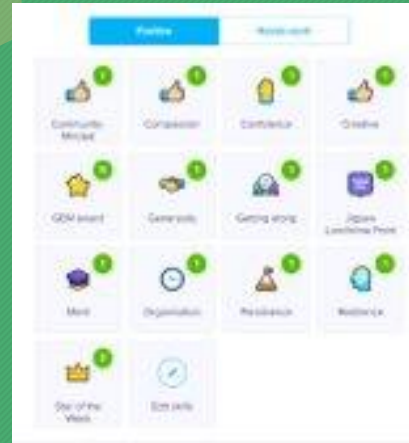
# Behaviour



# Rules and Rewards



Sherrier Golden Rules



Dojo Points

**Merits** – given to children for their own learning, recorded on Dojo under merit section. Every 20 gets a certificate.

**Team Points**- given to children matching the keys to success etc. Recorded on Dojo and goes towards house teams.

**GEM Award**- going the extra mile – a special visit to Miss Beckett to get a certificate and a prize!

**Star of the Week**- every Friday a member of each class will be awarded Star of the Week certificate and receive this in a special assembly.

**Jigsaw Lunchtime Award**- Given by staff and added to Dojo



Merit cards



# Consequences for poor behaviour

There are an agreed set of steps to deal with children showing a poor choice in their behaviour in the classroom and on the playground

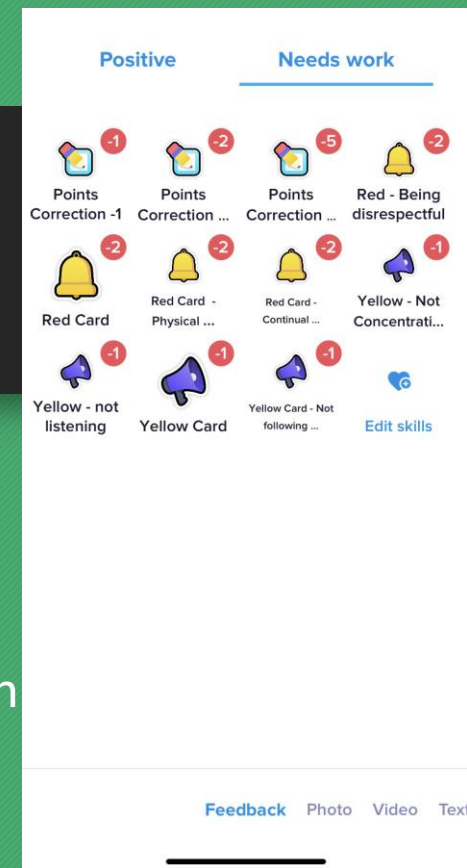
Please see our Behaviour Policy on the website for full details

In summary, the main consequences involve reminders of behaviour expected to be seen within the classroom are

- Move within classroom to enable work to be done
- Move to parallel class
- Work with Senior Leader

Children's behaviour of any kind communicates something to us as adults and we will always seek to support children in being able to follow the Golden rules and Keys to Success throughout the school day

Sherrier aims to work with you as parents and carers to work together in support of any child struggling with their behaviour



# Communication



School will.....

Follow GDPR guidance and keep our systems updated.

Parents will.....

Let school know of any changes to contact details or consent given.





## Contact details and permissions

- Please make sure you have given all contact details and permissions to our office when you initially join us at Sherrier.
- In case of emergency or needing to talk to a child's family, we will use the contact details you have given to us in the order you have given them to contact someone.
- If your circumstances or any of your details change, please make sure you let our office know as soon as you can on 01455 552791.



# Communication- Who do I contact if I need help ?

## Query

## Initial contact and detail

General questions / queries about school

Mrs Diana Young Office Manager  
[office@sherrier.embracemat.org](mailto:office@sherrier.embracemat.org) or 01455 552791

Concern about child in class -behaviour or work

Initially class teacher on Class Dojo or email through the Office  
[office@sherrier.embracemat.org](mailto:office@sherrier.embracemat.org) or call 014555 52791 to request a call back

Concern about a member of staff at Sherrier

Contact Headteacher Miss Lyndsey Beckett or Deputy Headteacher Mrs Kellie Kirby on Class Dojo or email/ call School Office

Information about Special Educational Needs

Mrs Nicky Ashby (SENDSCO) on Class Dojo or via School Office

General Behaviour or pastoral needs

Miss Amy Farnsworth Behaviour Lead or Mrs Karen Lill on Class Dojo or via School Office

Attendance

Mrs Kellie Kirby

Pupil Premium

Mrs Kellie Kirby

Parent Pay , Class Dojo and School Cloud

Mrs Karen Peachey [k.peachey@sherrier.embracemat.org](mailto:k.peachey@sherrier.embracemat.org)

Health and Safety

Mr Phil Morris (Premises Officer)



# Communication home to school

At Sherrier we will always welcome our parents/carers and friends to be a part of our community; our Sherrier family. As part of that community we like to keep our community informed and keep in touch with them.

At Sherrier we keep in touch in many ways but the main source of information between teacher and child's parent will be via 'Class Dojo' an online platform which allows us to send posts, letters, photos and evidence of your child's achievements to you. On joining Sherrier you will be given a link to activate Class Dojo where you then have your own account and be able to contact your child's class teacher and members of the Senior Leadership team.

As part of Class Dojo, you can also monitor your child's rewards and sanctions which will come as an email to your account if they are given.

Our school website [www.sherrierprimaryschool.co.uk](http://www.sherrierprimaryschool.co.uk) also has lots of further information for example, list of policies, uniform requirements, term dates and your child's year groups pages for information about the curriculum they will be learning.



# Complaints

We take complaints and concerns very seriously and will always aim to resolve any matters in accordance to our complaints policy. We aim to listen to all matters raised and will try to resolve matters as quickly as we can.

- Concerns should be raised with the most appropriate person. This may be the class teacher, phase leader, year head, subject head or, for whole-school matters, the headteacher. This can be done via Class Dojo in the first instance, via our office e mail, letter or telephone call.
- We ask that you follow our 'Complaints Policy' which can be found on our school website using this link : [Policies & Forms | Sherrier \(sherrierprimaryschool.co.uk\)](https://www.sherrierprimaryschool.co.uk/policies-forms)
- Please complete our 'Complaints Form' via our school website - policies and forms tab.
- The appropriate person will then provide informal verbal or written feedback, within five school days of the date of receipt of the complaint.



# Homework

This slide will outline the expectations for homework across each year group at Sherrier, detailing what each year group can expect. It has been designed to enable opportunities for pre-teaching (revisiting previously learnt objectives in preparation for new objectives) and consolidation (revision of newly learnt objectives).

Year Group	Homework Expectations for all year groups at Sherrier.	Additional Tasks Set
Foundation Stage		Star words Sound mat with 'alien' words Handwriting Find 'best friend' sounds
Year 1	Reading 3 x per week - this needs to be logged in child's Reading Record.	Common Exception Words Maths and Topic related activity Phonics Maths sheet
Year 2		Common Exception Words with handwriting practice Topic related activity
Year 3	Spelling Shed challenges (at least 1 challenge competed per week).	Project linked to topic Rainbow Spellings Common Exception Words
Year 4		Maths and English Homework
Year 5	Times Table Rockstars (at least 15 minutes per week).	Common Exception Words Independent Writing Journals - 1 piece per week.
Year 6		CGP Books - 12 pages per week. Independent Writing Journals - 1 piece per week.

**Please request any paper copies of  
any information you need through our school  
office**

