

# Sherrier C of E Primary School



Visit our website for more information

## KEY INFORMATION FOR PARENTS



[office@sherrier.embracemat.org](mailto:office@sherrier.embracemat.org)



01455 552791



Bitteswell Road, Lutterworth, Leicestershire, LE17 4EX



Sherrier is part of the  
**Embrace**  
Multi-Academy Trust  
*Learning for Life*

# Headteacher Welcome

## Miss Lyndsey Beckett



**Teach children how to live and they will remember it all their lives  
(Proverbs 22:6)**

Sherrier is proud to be a Church of England Primary School that aims to create a positive learning environment, where everyone is valued, supported and encouraged to achieve in all areas of life within our Christian ethos. This is embodied in the school's chosen Bible quotation from Proverbs 22:6.

The Sherrier Cogs below are connected to all we do and give us direction to continuously make progress academically and when developing character. The children will develop a sound understanding of what they mean and take into their life.



To be part of Sherrier CE Primary means belonging to a 'massive' family. The school is both a friendly and caring community, where we look after each other, our families, our local community and the children take a keen interest in looking after the environment too.

Sherrier is a vibrant, busy and exciting place to be. We are all very proud of all the children who come here and all that they achieve during their 'journey' through our school. The school has high expectations of behaviour and achievement and we encourage all learning, both academic and personal learning that takes place in and outside of school. Our children are taught to be well-mannered and respectful as well as to think for themselves and question their learning. All of these qualities are built on in the day to day teaching of our exciting curriculum and in a way of working we use called, P4C - Philosophy for Children.

**If you are looking for an exciting school with a family feel for your child, we would very much encourage you to come and visit, where we can show you more of what Sherrier has to offer.**

# Vision and Values



Our vision begins with the Bible quote:

**Teach children how to live and they will remember it all their lives  
(Proverbs 22:6)**

This quote is part of King Solomon's wisdoms in the Old Testament. Solomon was the biblical king most noted for his wisdom, and the key term used for education and learning in the Bible, is that of wisdom. Wisdom is what we need to live life well and is the quality that enables us to flourish in this world.

The key metaphor we use is the picture of a person as a tree that grows and flourishes. Enabling growth will mean paying attention to both the fruit and the roots of the tree.

Each of our year groups are ambassadors for our chosen Christian values:

**EYFS - Friendship**

**Yr 2 - Courage**

**Yr 4 - Trust**

**Yr 6 - Justice**

**Yr 1 - Generosity**

**Yr 3 - Thankfulness**

**Yr 5 - Forgiveness**

**BE  
CREATIVE**

- We enjoy working together to teach our children to create new and exciting solutions to make our world a better place. We believe we can make a difference no matter how large or small.
- Our school is a place where we can experiment and take risks in order that we might better ourselves, our learning and the world we live in.
- Children at Sherrier are taught to think creatively and we encourage looking at things from different viewpoints

By attending our school, we welcome you as part of the Sherrier Family, a school community that cares for each other and celebrates our differences, achievements and contributions.

- We support each other through challenges and difficulties in acts of friendship, kindness and compassion.
- Our aim is that all children and families have a sense of belonging and feel they are treated fairly and with respect.
- Sherrier plays a central role in the local community and is continuing to build links and partnerships with local churches, businesses and charitable organisations.
- We aim to allow children to see themselves in the wider world community and hope they will make positive changes in global issues.

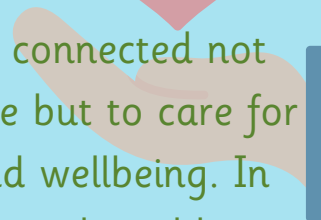


**BE  
COMMUNITY  
SPIRITED**



**BE  
COMPASSIONATE**

- Care for ourselves: This is connected not only to health and hygiene but to care for our own mental health and wellbeing. In an ever-changing technological world, we will focus on teaching children to stay safe online as well as how they can keep themselves road and water-safe and have an awareness of their own personal safety.
- Care for others: We are proud of the relationships that develop between the children and staff at Sherrier. We always go the 'extra mile' for our families and provide personalised pastoral care for children and adults alike. Our families are always generous when giving to chosen charities and children are always keen to help others in many other way
- Care for the World: An integral part of the curriculum is to support children to be articulate and effective problem-solvers. We are raising awareness of current global issues and what action we must take to care for the world and the people in it.



# Safeguarding

At Sherrier, we are committed to the safeguarding of all children.

Please talk to any of our staff if you have a concern about a child or call our school and ask to speak to a DSL on 01455 552791.

For more information, please follow the link: [Parents' leaflets](#) | [NSPCC Learning](#)



## Coming to and from school

- Please keep all children under strict supervision at all times while waiting for gates to open at any time of day you visit the school.
- There will be a member of staff at/near to each of the gates at drop off or pick up times so ask for any support you may need – we always love a smile and a chat to see how you all are!
- We expect that children in EYFS, Y1, Y2, Y3, Y4 will be dropped off and picked up by an adult
- If you have Y5 or Y6 children- Please state in writing to the class teacher if you give permission for your child to walk to and from school on their own (if you need any advice or help in making this decision please contact Miss Beckett via the School Office or on Dojo)

## Sherrier site safety

- **No cycles** can be used on the school grounds: you will be politely asked to dismount if you do. Please leave scooters in the pods near to each entrance
- **Car Parking:** the staff car park is in constant use by vehicles so please ensure you use the footpaths where possible. No access is permitted through the garage/lock up area in the staff car park. A designated drop off and pick up is available in the Lutterworth College and there is a designated drop off area at the Lutterworth Sports Centre. Please be courteous and mindful of our neighbours at all times when parking by not blocking driveways or parking on pavements
- **No dogs** or other animals (with the exception of guide dogs), even if carried, are permitted on site.

# The school day

## Morning

The school gates open at 8:40am, with registers being taken at 8:50am. Registers are open until 9:15am, for those arriving late.

The school gates close at 8:55am, with New Street then being the only way to enter and exit the site.

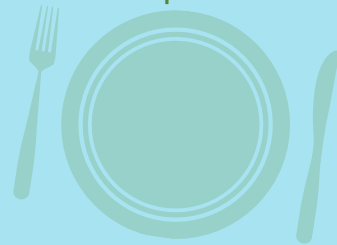
At 9:05am-9:25am, the children will partake in Collective Worship.

## Lunchtime

Foundation Stage will have their lunch at 11:45am-12:45pm.

KS1 will have their lunch at 11:50am-12:50pm.

KS2 will have their lunch at 12:15pm-1:05pm



## Afternoon

The school gates re-open at 3:15pm, allowing parents/carers to come onsite to collect their children.

Children will leave their classrooms at 3:20pm. Children must be collected by an adult or permission granted for Yr 5/6 to walk home (we do not advise they walk home from clubs after school during the winter months)



# Uniform

## Required uniform

Green jumper, cardigan or fleece.

White shirt or polo shirt.

Black or grey trousers or skirt.

Black shoes or all black trainers (no logos)

Book bag which children receive when starting at Sherrier



## Optional uniform

Sherrier logo items - various options available:  
jumpers, cardigans etc.

Green checked summer dress.

Wellies for Forest School.



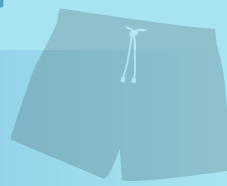
# PE kit

## Required uniform

Black shorts.

Black jogging bottoms.

White t-shirt (no logos or sports shirts)



## Optional uniform

Sherrier logo fleece.

Please make sure your child comes to school in the correct PE kit on their PE days. If the weather is cold, your child can wear a Sherrier logo fleece/jumper or a black or dark green jumper/hoodie. No jewellery is allowed (apart from stud earrings) and long hair needs to be tied back. Tape can be brought into school to cover earrings, but your child must be able to apply this themselves before their PE lesson.

All of our  
branded uniform  
and PE items can be  
purchased from

Mapac:

[www.mapac.com](http://www.mapac.com)

# Forest School

We provide your child with a wet suit for their weekly Forest School session, but suggest they wear old clothes or their PE kit during this session only as it can get messy!

# School meals

Lunchtime sittings are:

Foundation Stage 11:45am-12.45pm | KS1 11:50am-12:50pm | KS2 12:15pm-1:05pm

Foundation Stage and Key Stage 1 children are entitled to a Universal Free School Dinner until the end of Year 2, a scheme which ensures all young children get a healthy, hot meal every day. This is different to Free School Meals for our Pupil Premium children whose parents are in receipt of government universal credit.

We also offer hot dinners for all our children or your child can bring a packed lunch to school. We use 'ParentPay' an online payment platform, for you to pay for your child's school dinners.

If you are in receipt of certain benefits then you may be eligible for Free School Meals, please check the following link for more details and advice on how you can register:

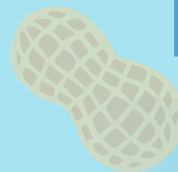
**Leicestershire County Council | Free School Meals**

## Yes please!

Provide your child with a healthy snack or a piece of fruit for morning break time - KS1 receive free fruit each day, KS2 can purchase fresh fruit.




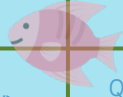





Provide your child with a full, refillable water bottle each day.



## No thank you!

No nuts in any form  
No chocolate or crisps in your child's lunch.  
No fizzy drinks or cordial in water bottles.

## Example weekly menu

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Option 1</b>	Margarita Pizza 	Cottage Pie	Pork Loin and apple sauce	Sticky chicken 	Fish/Salmon fingers
<b>Option 2</b>	Vegetable Supreme Pizza (V)	Cottage Pie (V, Vg)	Bolognese (V, Vg) 	Cheese Flan (V)	Quorn dippers (V, Vg)
<b>Option 3</b>	Jacket potato with beans	Jacket potato with cheese	Jacket potato with tuna 	Jacket potato with chicken mayo	Jacket potato with cheese and coleslaw
<b>Carbs</b>	Pasta in tomato sauce vegetable rice	Parsley potatoes jewelled cous cous	Potato and carrot mash, 1/2 jacket	Herb jacket wedges fluffy rice	Chips, minted potatoes 
<b>Vegetables</b>	Coleslaw, carrots 	Peas, sweetcorn	Peas, carrots	Sweetcorn, broccoli	Baked beans, peas
<b>Dessert</b>	Strawberry whip	Pear and chocolate sponge 	Manchester slice	Apple Betty layer	Vanilla ice cream



# Parent Pay

We are now a cashless school and ParentPay is our secure online income collection and management service.

ParentPay allows you to make payments to school using your debit/credit card or by bank transfer. You could also pay in cash using a ParentPay top-up card or barcode at your local PayPoint outlets.

You can make payments for school meals, trips, after school clubs and other items. When your child joins Sherrier, you will be given your ParentPay log in details. Once you have activated your account and set up a payment method you can pay for items quickly and easily using the ParentPay app or the website. This is completely secure.

You are able to set up your account with low balance alerts as well as an auto top-up feature. We do ask that parents keep their school meals account in credit at all times if your child has school meals on regular basis.

Mrs Peachey in our school office can deal with any ParentPay issues and queries. You can make contact through Class Dojo, by phoning the office or via email [k.peachey@sherrier.embracemat.org](mailto:k.peachey@sherrier.embracemat.org)



## Medical

Children should not be given medicine from home to administer by themselves

- If your child requires medication which needs to be taken during the day, we ask that you endeavour to make arrangements to do this yourself or by a nominated person. If you are unable to and are experiencing real difficulty doing this, please come to the office to see if a staff member would be willing to administer the medicine on your behalf.
- To administer any medication at school, you will need to complete and sign the relevant form, giving your permission for a staff member to administer the medicine.
- If your child has been given an inhaler or medication form to bring home for you to complete, please ensure you return it promptly.
- Please let us know of any updates regarding your child's health throughout the year

Please note:

Following NHS recommendations, the Governors have decided that children must not return to school until 48 hours has passed since the last episode of vomiting and or diarrhoea.

# Punctuality and absence

## Leave of absence

- Only exceptional circumstances warrant a leave of absence. We consider each application individually taking into account the specific facts and circumstances and relevant background context behind the request. This includes the child's current and past attendance figures and trends of previous holidays or other absence across the school academic year.
- If a leave of absence is granted, it is for Miss Beckett to determine the length of the time the pupil can be away from school. We will notify you, via a letter, whether your request has been approved. If it has not been approved as an 'exceptional circumstance', it will be recorded as an unauthorised absence. This could also entail a penalty notice (a fine) or prosecution being issued.
- Miss Beckett will only grant leave of absence in exceptional circumstances it is unlikely a leave of absence will be granted for the purposes of a family holiday.



## Punctuality

- Not only is it important to come to school every day, but it is equally important to make sure your child arrives on time. Our gates open at 8:40am and close at 8:55am. During 8.40-9.00am children will be learning in a lesson called 'Flashback'. This is a time to allow children to revisit previous learning and to address misconceptions they may have made. This time is a crucial time, as it allows children to move on in their learning in the lessons to follow. Register closes at 9.15am after this time your child will be classed as being late.
- If your child is 5 minutes late every day for a year this will add up to over 3 days of lost learning. If your child is 15 minutes late every day for a year this will add up to 2 weeks of lost learning! The school monitors and tracks children's punctuality daily.

# Attendance

As a parent, you are legally responsible for making sure your child gets a suitable full time education, usually from the age of 5 to 16. For most parents, this will mean making sure your child is in school every day except when:

- Your child is too ill to go to school.
- You have permission for a leave of absence from your child's school for them not to attend. You should only ask for this in exceptional circumstances.
- Your religious body has a day especially for religious observance.

There are also some other circumstances for example where:

- Your local council is responsible for arranging your child's transport to school and it is not available on that day or has not been provided yet. authorised absence. This could also entail a penalty notice (a fine) or prosecution being issued.

# Absence

## **If your child needs to be absent from school:**

You should contact the school office on 01455 552791 as early as possible on the first day of absence to explain why. If you do not, your child's school will contact you on the first morning of their absence to find out why your child is not in school. We ask that you continue to let us know about their absence so that we can continue to support both you and your child.

## **If your child has a short term illness:**

If your child is ill, read the online NHS advice to help you decide whether they can go to school. If they are too ill to attend, you are not breaking the law and will not be penalised. You should let the school know as soon as possible on the first day of absence and schools must record such absences as authorised.

In the majority of cases medical evidence is not needed if your child is too ill to attend school, but we may ask you for evidence where:

- Your child is regularly absent because of illness, to assess how we can help your child by putting the right reasonable adjustments in place.
- In a small number of cases where we have reason to believe your child was not too ill to attend and a conversation cannot resolve the issue.

# Behaviour

## Rules and rewards

**Merits** - given to children for their own learning. If children get 20 merits, they are awarded a certificate!

**Team points** - given to children matching the keys to success. All team points go towards House Teams.

**GEM Award** - given to children for going the extra mile! Children take a visit to Miss Beckett to receive a certificate and prize.

**Star of the Week** - every Friday, a member of each class will be awarded Star of the Week and will receive a certificate during assembly.

**Jigsaw Lunchtime Award** - awarded to children by a member of staff for following all the lunchtime rules.



## Poor behaviour

There are an agreed set of steps to deal with children showing a poor choice in their behaviour in the classroom and on the playground. Please see our Behaviour Policy on the website for full details.

In summary, the main consequences involve reminders of behaviour expected to be seen within the classroom are

- Move within classroom to enable work to be done
- Move to parallel class
- Work with Senior Leader

Children's behaviour of any kind, communicates something to us as adults and we will always seek to support children in being able to follow the Golden rules and Keys to Success throughout the school day.

Sherrier aims to work with you as parents and carers to work together in support of any child struggling with their behaviour

# Homework

Year group	Homework expectations for all year groups at Sherrier	Additional tasks set
Foundation	<p>Reading 3 times per week - this needs to be logged on your child's Reading Record.</p> <p>Spelling Shed challenges (at least 1 challenge completed per week)</p> <p>Times Table Rockstars (at least 15 minutes per week)</p>	<p>Star words Sound mat with 'alien' words Handwriting Find 'best friend' sounds</p>
Year 1		<p>Common exception words Maths and topic related activity Phonics</p>
Year 2		<p>Maths sheet Common exception words with handwriting practice Topic related activity</p>
Year 3		<p>Project linked to topic Rainbow spellings</p>
Year 4		<p>Common exception words Maths and English homework</p>
Year 5		<p>Common exception words Independent writing journals - 1 piece per week</p>
Year 6	<p>CGP books - 1/2 page per week Independent writing journals - 1 piece per week</p>	



# Communication

Please make sure you have given all contact details and permissions to our office when you initially join us at Sherrier.

In case of emergency or needing to talk to a child's family, we will use the contact details you have given to us in the order you have given them to contact someone.

If your circumstances or any of your details change, please make sure you let our office know as soon as you can on 01455 552791

## Who to contact

Query	Initial contact
General questions/queries about the school	Contact Mrs Karen Peachey, Office Manager on <a href="mailto:office@sherrier.embracemat.org">office@sherrier.embracemat.org</a> or call 01455 552791
Concern about a child in class - behaviour or work	Initially their class teacher on Class Dojo, or email through the office <a href="mailto:office@sherrier.embracemat.org">office@sherrier.embracemat.org</a> or call 01455 552791 to request a call back
Concern about a member of staff at Sherrier	Contact the Headteacher, Miss Lyndsey Beckett, or Deputy Headteacher, Mrs Kellie Kirby, on Class Dojo, or email/call the school office
Information about Special Education Needs	Contact Mrs Nicky Ashby, SENDCO, on Class Dojo or email/call the school office
General behaviour or pastoral needs	Contact Mr Adam Sargisson, Behaviour Lead, or Mrs Karen Lill on Class Dojo or email/call the school office
Attendance	Contact Deputy Headteacher, Mrs Kellie Kirby on Class Dojo or email/call the school office
Pupil Premium	Contact Deputy Headteacher, Mrs Kellie Kirby on Class Dojo or email/call the school office
Parent Pay, Class Dojo and School Cloud	Contact Mrs Karen Peachey, Office Manager on <a href="mailto:office@sherrier.embracemat.org">office@sherrier.embracemat.org</a> or call 01455 552791
Health and Safety	Contact the schools Premises Officer, Mr Phil Morris, via the school office

# Contact from home to school

At Sherrier we will always welcome our parents/carers and friends to be a part of our community; our Sherrier family. As part of that family, we like to keep our community informed and keep in touch with them.

At Sherrier we keep in touch in many ways but the main source of information between teacher and parents/carers will be via Class Dojo, an online platform which allows us to send posts, letters, photos and evidence of your child's achievements to you. On joining Sherrier you will be given a link to activate Class Dojo where you then have your own account and be able to contact your child's class teacher and members of the Senior Leadership team.

As part of Class Dojo, you can also monitor your child's rewards and sanctions which will come as an email to your account if they are given.

Our school website [www.sherrierprimaryschool.co.uk](http://www.sherrierprimaryschool.co.uk) also has lots of further information including policies, uniform requirements, term dates and your child's year groups pages for information about the curriculum they will be learning

## Complaints

We take complaints and concerns very seriously and will always aim to resolve any matters in accordance to our complaints policy. We aim to listen to all matters raised and will try to resolve matters as quickly as we can.

Concerns should be raised with the most appropriate person. This may be the class teacher, phase leader, year head, subject head or, for whole-school matters, the headteacher. This can be done via Class Dojo in the first instance, via our office email, letter or telephone call.

We ask that you follow our 'Complaints Policy' which can be found on our school website using this link: [Sherrier | Policies & Forms](#)

Please complete our 'Complaints Form', which can also be found on the above link.

The appropriate person will then provide informal verbal or written feedback, within five school days of the date of receipt of the complaint.